

UConn

NEAG SCHOOL OF EDUCATION

Curricula & Courses Committee

To: C&C Committee Members

From: John Zack, Chair

Date: September 14, 2022

Re: Minutes of the Curricula and Courses Committee Meeting held September 13, 2022

In attendance via Microsoft Teams: Saran Stewart, Rachael Gabriel, John Zack, Alex Freidus, Jaci VanHeest, Ann Traynor, Dorothea Anagnostopoulos and Diane Matteau.

1) Introduction and Welcome

- *Saran began the meeting at 10:02am.*
- *Saran explained to the group that she since she currently has a lot of commitments serving on seven other committees, she would like to step down as Chair.*
- *After a discussion, the group appointed John Zack to serve as the new C&C Chair. Saran will still be a part of the committee, however.*
- *Saran welcomed our newest C&C members and had everyone introduce themselves.*
- *We are still waiting for the 2nd EPSY C&C Committee member to be voted on. Once this is determined, Diane will send a Qualtrics survey out to the group to vote on the Vice Chair role.*
- *Saran explained the C&C process to the new members and asked Diane to send out the CAR and GPAR charts and any applicable materials to them.*

2) Approval of May, 2022 meeting minutes

- *Zack made a motion to approve the May minutes, Jaci seconded, and all voted in favor to approve.*

3) Neag Bylaws

- *The group then discussed the Neag school bylaws and how changes can be made. After a very lengthy conversation, the following was agreed upon:*
 - *The group will work on updating language in the Neag Faculty Governance document to propose a change to how long C&C Committee members can serve, more specifically speaking to the Chair and Vice Chair terms. Dorothea and Ann will then bring this proposal forward to the Dean's Admin Council.*
 - *At our October meeting, the Committee will draft a proposal to change the process in which C&C items are moved forward after C&C approves. This proposal will be shared at each of the November department meetings and we will ask that a faculty vote be taken.*
- *The meeting adjourned at 10:50am.*